



Hilfe zur Selbsthilfe

Help - Hilfe zur Selbsthilfe e.V

Representative Office in Kosovo

Independent Auditor's Report and financial statements
for the year ended December 31, 2018

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors of the Help - Hilfe zur Selbsthilfe e.V Representative Office in Kosovo

Opinion

We have audited the accompanying financial statements of the HELP Hilfe zur Selbsthilfe e.V Representative Office in Kosovo (from now on referred to as HELP), which comprise the statement of financial position for the period January 1, 2018 to December 31, 2018, and the statement of profit or loss, statement of changes in fund balances and statement of cash flow for the year then ended, and other explanatory notes.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the HELP for the period January 1, 2018 to December 31, 2018, results of its operation and the cash flow for the year then ended in conformity with International Financial Reporting Standards.

Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Project financial report section of our report. We are independent of the Business in accordance with International Ethics Standards Board for Accountants Code of Ethics for Professional Accountants (IESBA Code), and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and those charged with Governance for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the International Financial Reporting Standard and the internal controls that the management deems necessary to enable the preparation of financial statements without material misstatement due to fraud or error. For the financial statements preparation, management is responsible for assessing the organization's ability to sustainability in the future, disclosing, as necessary, future sustainability issues and using the accounting continuity principle unless management intends to liquidate the Organization or Interrupt the operation, or there is no other possible alternative than to do it. Those charged with governance are responsible for overseeing the Organization's financial reporting process.

Auditor's Responsibilities for the Audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in total, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.


Armend Osaj- Statutory Auditor
ACA – Audit & Consulting Associates
Prishtine, Kosovo
March 2019



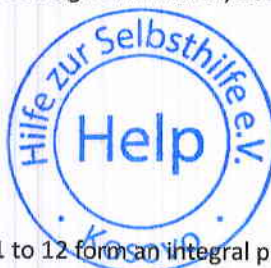
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Statement of Financial Position
For the year ended December 31, 2018

	Note	December 31, 2018 (in EUR)	December 31, 2017 (in EUR)
ASSETS			
Non-current assets			
Property and equipment		-	-
Total non-current assets		-	-
Current assets			
Cash and bank balances	4	38,490	45,835
Total current assets		38,490	45,835
TOTAL ASSETS		38,490	45,835
LIABILITIES AND RESERVES			
Current liabilities			
Accounts payable and accrued expenses			
Deferred Revenue			
Total current liabilities		-	-
Reserves			
Retained surplus		45,835	-
Net (deficit)/surplus for the year		(7,345)	45,835
Total reserves		38,490	45,835
TOTAL LIABILITIES AND RESERVES		38,490	45,835

The financial statements have been signed in March, 2019 by:

Shqipe Breznica

Program Coordinator



Butrint Tuzi

Financial Officer

The accompanying notes from 1 to 12 form an integral part of these financial statement

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Statement of Comprehensive Income
For the year ended December 31, 2018

	Notes	End of year December 31, 2018 (in EUR)	End of year December 31, 2,017.00 (in EUR)
Income			
Income	5	747,045	998,851
Total income		747,045	998,851
Expenditure			
Direct Costs	6	633,256	838,548
Personel expenses	7	52,184	49,762
Running Costs	8	26,319	24,496
Transportation	9	34,870	25,229
Administrative expenses	10	7,761	14,981
Total expenditure		754,390	953,016
Net (Deficit)/surplus for the year		(7,345)	45,835

The accompanying notes from 1 to 12 form an integral part of these financial statement

Help - Hilfe zur Selbsthilfe e.V Representative Office in Kosovo
Statement of Changes in Equity
For the year ended December 31, 2018

	December 31, 2018 Total (in EUR)
Opening balance as at January 1st, 2017	-
Net deficit/surplus for the year ended December 31, 2017	45,835
Balance as at December 31, 2017	45,835
Opening balance as at January 1st, 2018	45,835
Net deficit/surplus for the year ended December 31, 2018	(7,345)
Balance as at December 31, 2018	38,490

The accompanying notes from 1 to 12 form an integral part of these financial statements

Help - Hilfe zur Selbsthilfe e.V Representative Office in Kosovo Statement of Cash Flows

For the year ended December 31, 2018

	End of year December 31, 2018 (in EUR)	End of year December 31, 2017 (in EUR)
Cash flows from operating activities		
(Deficit)/surplus for the period	(7,345)	45,835
Adjustment for:		
Depreciation	-	-
Change in deferred revenues	-	-
Change in receivables	-	45,465
Change in payables	-	(76,690)
Net cash from operating activities	(7,345)	14,610
Cash flows from investing activities		
Acquisition of property and equipment	-	-
Net cash used in investing activities	-	-
Net increase in cash and cash equivalents	(7,345)	14,610
Cash and cash equivalents at 1 January	45,835	31,225
Cash and cash equivalents at 31 December	38,490	45,835

The accompanying notes from 1 to 12 form an integral part of these financial statements

Help - Hilfe zur Selbsthilfe e.V Representative Office in Kosovo
Notes to the Financial Statements
For the year ended December 31, 2018

1. INTRODUCTION

The Help Mission in the Republic of Kosovo began its operation during the emergency phase in Kosovo in 2000. After several years of pausing with activities in Kosovo, Help started with the project "Support to socio-economic stability through empowerment of micro business sector in Kosovo" in May 2015.

During 2018, help implement some honorable projects to:

MAPL – Project "Support for Sustainable Economic Development at Municipal Level" Project for the period August 2018 - December 2018. The project focuses on increasing the capacity of vulnerable groups in the economic and social spheres in order to create opportunities for active participation in society.

LUXEMBOURG - Projects "Supporting and Promoting the Well-Being of Persons with Down Syndrome" starting October 15, 2018. The project focuses on supporting and promoting the well-being of people with Down syndrome.

EMPOWER - The "Empower" project includes the period July 30, 2018 - October 31, 2019. The project focuses on the promotion of entrepreneurship in special groups of people with fewer self-financing opportunities.

SOE - The HELP Office in Germany has funded the Help Office in Kosovo in the absence of funding for ongoing projects launched by this organization on March 1, 2017.

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Notes to the Financial Statements (continued)
For the year ended December 31, 2018

2. ADOPTION OF NEW AND REVISED INTERNATIONAL FINANCIAL REPORTING STANDARDS

2.1 Standards and Interpretations effective in the current period

Below are presented the amendments to the existing standards issued by the International Accounting Standards Board and interpretations issued by the International Financial Reporting Interpretations Committee which are effective for the current period:

Standard	Description	Effective date
Amendment to IFRS 14	Regulatory Deferral Accounts	beginning on or after 1 January 2016
Amendment to IFRS 10	Consolidated Financial Statements	beginning on or after 1 January 2016
Amendment to IFRS 11	Joint Arrangements	beginning on or after 1 January 2016
Amendment to IFRS 12	Disclosure of Interests in other Entities	beginning on or after 1 January 2017
Amendment to IAS 1	Presentation of Financial Statements	beginning on or after 1 January 2016
Amendment to IAS 7	Disclosure Initiative	beginning on or after 1 January 2017
Amendment to IAS 12	Recognition of Deferred Tax Assets for Unrealised Losses	beginning on or after 1 January 2017
Amendment to IAS 16	Property, Plant and Equipment	beginning on or after 1 January 2016
Amendment to IAS 27	Separate Financial Statements	beginning on or after 1 January 2016
Amendment to IAS 28	Investments in Associates and Joint Ventures	beginning on or after 1 January 2016
Amendment to IAS 38	Intangible Assets	beginning on or after 1 January 2016
Amendment to IAS 41	Agriculture-Bearer Plants	beginning on or after 1 January 2016
Amendment to different standards	Improvements to IFRS (2012-2014 Cycle)-resulting from the annual improvement project of IFRS (IFRS 5, IFRS 7, IAS 19 and IAS 34) primarily with a view to remove inconsistencies and clarifying wording	annual periods beginning on or after January 1, 2016

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Amendment to different standards	Improvements to IFRS (2010-2012 Cycle) - The annual project resulting from improvements in quality of IFRS (IFRS 2, IFRS 3, IFRS 8, IFRS 13, IAS 16, IAS 24 and IAS 38) primarily with a view to remove inconsistencies and clarifying wording	beginning on or after 1 July 2014
Amendment to different standards	Improvements to IFRS (2011-2013 Cycle)-resulting from the annual improvement project of IFRS (IFRS 1, IFRS 3, IFRS 13 and IAS 40) primarily with a view to remove inconsistencies and clarifying wording	annual periods beginning on or after July 1, 2014

2.2 Standards and interpretations in issue not yet effective

In these financial statements the following standards, revisions and interpretations were in issue but not yet effective:

Standard	Description	Effective date
IFRS 1	Amendments resulting from <i>Annual Improvements 2014–2016 Cycle</i> (removing short-term exemptions)	beginning on or after 1 January 2018
IFRS 2	Classification and Measurement of Share-based Payment transactions	beginning on or after 1 January 2018
IFRS 3	Amendments resulting from <i>Annual Improvements 2015–2017 Cycle</i> (remeasurement of previously held interest)	beginning on or after 1 January 2019
IFRS 9	Finalized version, incorporating requirements for classification and measurement, impairment, general hedge accounting and derecognition.	beginning on or after 1 January 2018
IFRS 9	Amendments regarding prepayment features with negative compensation and modifications of financial liabilities	beginning on or after 1 January 2019
IFRS 11	Amendments resulting from <i>Annual Improvements 2015–2017</i>	beginning on or after 1 January 2019

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Notes to the Financial Statements (continued)
For the year ended December 31, 2018

		Cycle (remeasurement of previously held interest)	
IFRS 15		Clarifications to IFRS 15	beginning on or after 1 January 2018
IFRS 16		Leases	beginning on or after 1 January 2019
IFRS 17		Original issue	beginning on or after 1 January 2021
IAS 12		Amendments resulting from <i>Annual Improvements 2015–2017 Cycle</i> (income tax consequences of dividends)	beginning on or after 1 January 2019
IAS 19		Amendments regarding plan amendments, curtailments or settlements	beginning on or after 1 January 2019
IAS 23		Amendments resulting from <i>Annual Improvements 2015–2017 Cycle</i> (borrowing costs eligible for capitalization)	beginning on or after 1 January 2019
IAS 28		Amendments resulting from <i>Annual Improvements 2014–2016 Cycle</i> (clarifying certain fair value measurements)	beginning on or after 1 January 2018
IAS 28		Amendments regarding long-term interests in associates and joint ventures	beginning on or after 1 January 2019
IAS 40		Amendments to clarify transfers or property to, or from, investment property	beginning on or after 1 January 2018

The organization has elected not to adopt these standards, revisions and interpretations in advance of their effective dates. The entity anticipates that the adoption of these standards, revisions and interpretations will have no material impact on the financial statements of the entity in the period of initial application.

3. BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

3.1 Statement of compliance

The financial statements have been prepared in accordance with the International Financial Reporting Standards.

3.2 Basis of preparation

The financial statements have been prepared on the historical cost basis.

3.3 Currency of presentation

The reporting currency of HELP is the European Union currency unit Euro ("EUR"). The organization has five bank accounts in ProCredit Bank.

3.4 Significant accounting policies

A summary of the most significant accounting policies adopted in the preparation of the financial statements is presented below:

3.4.1 Cash and cash equivalents

For the purpose of the statement of cash flows, cash and cash equivalents are considered to be cash on hand and at bank and in operating accounts at bank with an original maturity of three months or less.

3.4.2 Revenue recognition

Revenues from grants are recognized as income on the period when received. At the end of the year the excess amount of revenues over expenses is treated as surplus over expenses.

3.4.3 Property and equipment

HELP presents all purchased equipment in the statement of revenue and expenditure. Therefore they are not capitalized nor are depreciated.

3.4.4 Expenses recognition

Expenses incurred are recognized in that period with the historical costs.

3.4.5 Taxation

HELP is established as a non-profit local organization under Kosovo Regulations for Non-Governmental Organization no. 2009/03-L-134.

3.4.7 Employee benefits

HELP makes no provision for and has no obligation for employee pensions over and above the contributions paid into the Kosovo Pension Savings Trust.

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Notes to the Financial Statements
For the year ended December 31, 2018

4. CASH AND BANK BALANCES

	December 31, 2018 (in EUR)	December 31, 2017 (in EUR)
Cash and Bank Balances		
Cash bank account - ProCredit 144	13,932	18,791
Cash bank account - ProCredit 117	12,253	-
Cash bank account - ProCredit 135	10,633	3,284
Cash bank account - ProCredit 153	1,154	17,112
Cash bank account - ProCredit 126	517	6,647
Cash in hand	-	-
Total Cash and Bank Balances	38,490	45,835

During this period "HELP" had five bank accounts opened in Pro Credit Bank. The bank accounts are in Euro currency.

5. INCOME

	December 31, 2018 (in EUR)	December 31, 2017 (in EUR)
Income		
Income from Bonn	475,717	571,978
Income from Municipalities	92,800	138,400
Income from Beneficiaries	70,345	117,248
Income from Ministry	67,683	50,000
Income from TKA	22,000	90,000
Income from Empower Usaid	10,000	-
Income from Embassy of Luxembourg	5,500	-
Other income	3,000	
Income from previous year	-	31,225
Total Income	747,045	998,851

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Notes to the Financial Statements
For the year ended December 31, 2018

6. DIRECT COSTS

	December 31, 2018 (in EUR)	December 31, 2017 (in EUR)
Direct Project Cost		
SOE	611,173	162,043
KOS 028	9,154	-
KOS 029	12,929	-
KOS 026	-	676,505
Total Direct Project Cost	633,256	838,548

7. PERSONNEL COSTS

	December 31, 2018 (in EUR)	December 31, 2017 (in EUR)
Personnel expenses		
SOE	44,887	-
KOS 029	-	-
KOS 028	7,297	-
KOS 026	-	49,762
Total operation expenses	52,184	49,762

8. RUNNING COSTS

	December 31, 2018 (in EUR)	December 31, 2017 (in EUR)
Running Costs		
SOE	22,111	1,351
KOS 029	2,754	-
KOS 026	523	23,144
KOS 001	502	-
KOS 028	430	-
Total Running Costs	26,319	24,496

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9. TRANSPORTATION

	December 31, 2018 (in EUR)	December 31, 2017 (in EUR)
Transportation		
SOE	31,340	1,954
KOS 029	2,000	-
KOS 026	728	23,275
KOS 028	602	-
KOS 001	200	-
Total Transportation	34,870	25,229

10. ADMINISTRATIVE EXPENSES

	December 31, 2018 (in EUR)	December 31, 2017 (in EUR)
Administrative expenses		
KOS 001	3,000	-
KOS 026	-	2,360
KOS 027	-	12,621
SOE	4,761	-
Total Administrative expenses	7,761	14,981

11. RELATED PARTY DISCLOSURE

For the purposes of these financial statements, parties are considered to be related if one party has the ability to control the other party or exercise significant influence over the other party in making financial or operational decisions as defined by IAS 24 "Related Party Disclosures". In considering each possible related party relationship, attention is directed to the substance of the relationship, not merely the legal form.

12. RISK MANAGEMENT

12.1 Credit risk

Credit risk is the risk that one party to a financial instrument will fail to discharge an obligation and cause the other party to incur a financial loss. HELP is not exposed to credit risk in respect of Grant receivable from its donors.

12.2 Interest rate risk

HELP is not exposed to interest rate risk as they do not have any borrowings or placements.

12.3 Foreign exchange risk

HELP is not exposed to foreign exchange risk as transactions are undertaken in local currency. HELP does not speculate in or engage in the trading of derivative financial instruments.

12.4 Liquidity risk

Liquidity risk is defined as the risk when the maturity of assets and liabilities does not match. HELP is committed monitor its liquidity on a periodic basis in order to manage its obligations as and when they shall become due.

12.5 Fair value of financial instruments

The carrying value of all financial assets and liabilities reflected in the financial statements approximate their fair values.